

THE DAY OF YOUR APPOINTMENT

APPLICATION

1. [FORMS 1-4](#) to be completed in all parts. Signatures must be notarized if not signed in person before a Consular Officer the day of your appointment.
2. Copy of U.S. passport
3. Proof of residence (i.e., Recent Utility Bill/Current Driver License)
4. Payment in the form of money order or cashier's check. Personal checks are not acceptable.

DOCUMENTATION REQUIREMENTS

All documentation must be submitted in original and will not be returned.

All certificates must be submitted in "long form" or "extended form" and must be obtained from the Vital Statistics Office of the State in which the birth/marriage/death occurred (long form certificates will have the actual town/city of the event, and additional details).

All documents, with the exception of original Italian certificates issued by the Italian authorities, must be properly notarized (or with an "apostille"). U.S. birth/marriage/death records must bear an apostille of the Secretary of State of the state where the document was issued. For information on obtaining an apostille in the States under the jurisdiction of the Consulate General of Italy in Boston, please visit the following link: [Apostille Information](#).

U.S. certificates must be translated into Italian. Translation must be accurate, literal and complete in the entirety of the original document. No apostille required. The Consulate does not provide translation. List of [translators](#).

[Required naturalization documentation](#): Petitions for naturalization and/or "no record" certificates must be submitted in certified original copy with the envelope in which they were received. No translation is required.

Documents issued by non-Italian or U.S. authorities must follow legalizations and translations procedures required by the Italian consulate in which foreign country the document was issued. They must be apostilled (if applicable, otherwise the original document must be legalized by the local ministry of foreign affairs). All documents must be translated into Italian and the translation must be either stamped at the competent Italian consulate in such country and apostilled if applicable.

DOCUMENTATION CHECK-LIST

CATEGORY 1

- Your father's Italian birth certificate issued by the Italian Comune (Municipality) of birth.
- Your parents' marriage certificate:
 - If the marriage took place in Italy request the certificate from the Italian Comune (Municipality) where the marriage took place.
 - If it took place in the United States, you must obtain a certified copy of the original certificate with Apostille and translation from the Secretary of State where the certificate was issued.
 - If it took place outside the US, follow the instructions above for documents issued by non-Italian or U.S. authorities.
- Your mother's certified copy of original birth certificate with Apostille.
 - If born in Italy, request the certificate from the Italian Comune (Municipality) of birth.
- Your father's naturalization certificate and documentation or non-naturalization documentation.
- Your father's certified death certificate - (if applicable) with Apostille and translation.
- Your mother's certified death certificate - (if applicable) with Apostille.

CATEGORY 2

All documents are equivalent to those in Category 1; in this case the Italian line will follow your mother's direct line.

CATEGORY 3

- Your paternal/maternal grandfather's Italian birth certificate issued by the Italian Comune (Municipality) of birth.
- Your grandparents' marriage certificate:
 - If the marriage took place in Italy request the certificate from the Italian Comune (Municipality) where the marriage took place.
 - If it took place in the United States, you must obtain a certified copy of the original certificate with Apostille and translation from the Secretary of State where the certificate was issued.
 - If it took place outside the US, follow the instructions above for documents issued by non-Italian or U.S. authorities.
- Your grandmother's certified copy of original birth certificate with Apostille.
 - If born in Italy, request the certificate from the Italian Comune (Municipality) of birth.
- Your paternal/maternal grandfather's naturalization certificate and documentation or non-naturalization documentation.
- Your paternal/maternal grandfather's certified death certificate - (if applicable) with Apostille and translation.
- Your grandmother's certified death certificate - (if applicable) with Apostille.
- Your father's certified birth certificate with apostille and translation, and certified death certificate, if applicable, with apostille and translation.
- Your mother's certified birth certificate and apostille, and certified death certificate, if applicable, with apostille.
- Your parents' certified marriage certificate with apostille and translation.
- A certified copy of your original birth certificate with Apostille and translation.

CATEGORY 4

All documents are equivalent to those in Category 3; in this case the Italian line will follow your mother's direct line.

CATEGORY 5

- Your paternal/maternal great-grandfather's Italian birth certificate issued by the Italian Comune (Municipality) of birth.
- Your great grandparents' marriage certificate:
 - If the marriage took place in Italy request the certificate from the Italian Comune (Municipality) where the marriage took place.
 - If it took place in the United States, you must obtain a certified copy of the original certificate with Apostille and translation from the Secretary of State where the certificate was issued.
 - If it took place outside the US, follow the instructions above.
- Your great grandmother's certified copy of original birth certificate with Apostille.
 - If born in Italy, request the certificate from the Italian Comune (Municipality) of birth.
- Your paternal/maternal great grandfather's naturalization certificate and documentation or non-naturalization documentation.
- Your paternal/maternal great grandfather's certified death certificate - (if applicable) with Apostille and translation.
- Your great grandmother's certified death certificate with Apostille.
- Your paternal/maternal grandfather's certified birth certificate with apostille and translation.
- Your grandparents' certified marriage certificate with apostille and translation.
- Your grandmother's certified copy of original birth certificate with Apostille.
- Your paternal/maternal grandfather's certified death certificate, (if applicable), with Apostille and translation.
- Your grandmother's certified death certificate with Apostille, (if applicable).
- Your father's certified birth certificate with apostille and translation, and certified death certificate, if applicable, with apostille and translation.
- Your mother's certified birth certificate and apostille, and certified death certificate, if applicable, with apostille.
- Your parents' certified marriage certificate with apostille and translation.
- A certified copy of your original birth certificate with Apostille and translation.